

**Exhibit (PDF) 6163.4-E PDF(1): Student Use Of Technology**

**Status:** ADOPTED

**Original Adopted Date:** 06/14/2014

*See PDF on the next page.*

## OLD ADOBE UNION SCHOOL DISTRICT

### ACCEPTABLE USE POLICY FOR STUDENT USE OF TECHNOLOGY RESOURCES

Old Adobe Union School District (OAUSD) is pleased to offer students access to district computers, communications systems (email, web sites, smart phones, blogging, podcasting and /or other emerging technologies), the Internet and an array of technology resources to promote education excellence and innovation. While using district and personal technology resources on or near school property, in school vehicles and buses, at school-sponsored activities, as well as using district technology resources via off-campus remote access, each student must act in an appropriate manner consistent with school, district, and legal guidelines. It is the joint responsibility of school personnel and the parent or guardian of each student to educate the student about his/her responsibilities and to establish expectations when using technology.

Access to OAUSD technology resources is provided to students who agree to act in a considerate and responsible manner. Prior to being allowed access to the Internet at school or through technology resources provided through OAUSD, students and their parents must sign the OAUSD Acceptable Use Consent Form acknowledging their responsibilities. Students must comply with OAUSD standards and honor this agreement to be permitted the use of OAUSD technology.

OAUSD technology resources are provided to students to conduct research, access curriculum resources, enhance parent involvement, complete assignments, and communicate with others in furtherance of their education. Access is a privilege, not a right; as such, general rules of school behavior apply. Just as students are responsible for good behavior in a classroom or on school grounds, they must also be responsible when using school computer networks or personal technologies.

If a student violates any of these rules, his/her use shall be terminated and future access may be denied. Disciplinary action may also result. If possible criminal activity is discovered, the proper law enforcement authorities will be notified. Disciplinary action for students shall be in accordance with existing discipline policies and may include suspension or expulsion in accordance with the laws of the State of California and OAUSD policy.

1. OAUSD technology resources shall only be used to access educational information and to promote learning activities both at school and home, including the facilitation of communication between the home and school.
2. Students shall not load personal software or programs on district computers nor shall they download programs from the Internet without the approval of their instructor.
3. Virtual and physical vandalism shall not be tolerated. Any intentional act by a student that damages or interferes with performance of district technology hardware, software, operating systems, communication systems, will be considered vandalism and will be subject to school discipline and/or appropriate criminal or civil action.
4. Not all access to the Internet can be supervised. Students agree not to send, access, submit, publish display or print over the Internet or district network, or using district technology resources, any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, offensive or illegal materials. Cyber bullying is specifically prohibited. It shall be the student's responsibility to report the inappropriate use, web site or communication to the student's teacher or other staff member.

5. Although the district uses a software filter to block known inappropriate web sites and prohibit access to harmful materials accessed from a district network, the district does not filter or block access from a district-provided resource that is being used outside of the district network. Under any circumstances, filtering technology is not perfect and therefore may in effect both interfere with legitimate educational purposes and allow objectionable materials to be viewed.

6. The use of district technology resources is not private; students should not expect that files stored on or transmitted via the district's resources will be confidential. All digital transmissions are subject to inspection and/or monitoring by district employees and other officials. Digital storage is district property, and as such, network administrators will review files and communications to maintain system integrity and ensure that students are using technology responsibly.

7. OAUSD denies any responsibility for the accuracy of information obtained from the Internet or on-line resources.

8. OAUSD makes no warranties of any kind, expressed or implied, for the technology resources it provides to students.

9. Copyright –©, Trademark –® and/or Registered –Æ laws must be adhered to at all times. All materials from the Internet and other digital resources, including graphics, which are used in student projects or reports, must be properly cited. Copyrighted, Trademarked or Registered materials may not be placed on the internet without the permission of the author.

10. Students shall not post or transmit their own or other's personal information such as home addresses, telephone numbers, last names, photos or other personal identifying information.

11. The use of district technology resources may involve the use of a password, network access code or other identifying or validating codes. Such passwords and codes are to be protected as private information provided to the individual user for their sole purpose. Such passwords and codes shall not be disclosed by the student to others.

12. Students shall not use district technology resources to conduct for-profit business activities or to engage in religious activities. Students shall not use district technology resources for advertising, promotion of commercial purposes or similar objectives, including the purchase of any items or services.

13. Students may bring personal technology, including computers, smart phones, network access devices, or other electronic signaling devices, or other electronic signaling devices to school provided that such technology is used for instructional purposes. Students shall abide by the instructions provided by teachers and other school staff in the use of such personal technologies. Access to the internet or other district communication systems from personal technology is limited to wireless access points on the school campuses or other access devices away from school. Access to the Internet or other district communication systems from personal technology is not available via hardware connections.

#### Consequences of Misuse and/or Violation of the Provision of the Agreement

Misuse of personal or district technology resources on or near school property, in school vehicles and buses, at school-sponsored activities, as well as using district technology resources via off-campus remote access, may result in disciplinary action up to and including expulsion from the schools of the

district. This Agreement shall be used in conjunction with OAUSD Board of Education policies, California Education Code, and other local, state and federal laws and regulations governing the applicable matter.

Students, parents and guardians should recognize that the nature of the use of district Technology resources extends outside of the school itself and into off-campus remote locations such as homes. The district's jurisdiction to enforce student behavior and discipline policies and rules shall apply whether the misuse or violation is at school or away from school as long as the district's technology resources are being used in the inappropriate behavior.

#### Limitation of Liability

OAUSD shall not be responsible for any damages suffered by the student, including those arising from non-deliveries, miss deliveries, service interruptions, unauthorized use, loss of data, and exposure to potentially harmful or inappropriate material or people. Use of any information obtained via the Internet or communications technologies is at the student's own risk.

OAUSD specifically denies any responsibility for the accuracy or quality of information obtained through the Internet. The district assumes no liability for personal technology, including computers, smart phones, network access devices, or other electronic signaling devices, if such devices are damaged, lost or stolen. The student and his/her parent/guardian shall indemnify and hold OAUSD harmless from any losses sustained as the result of use or misuse of the district's technology resources by the student, and/or the loss or damage of personal technology.

#### Agreement

I/We hereby agree to comply with OAUSD Acceptable Use Policy, as described above. As a parent or guardian, I hereby consent to my child's or ward's use of technology resources. I/we also agree to hold OAUSD harmless for any damages suffered by my child/ward, including those arising from non-deliveries, miss deliveries, service interruptions, unauthorized use, loss of data, and exposure to potentially harmful or inappropriate materials or people arising from or connected to the of OAUSD technology resources.

User

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Student Name (Please print) School

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Student Signature Date

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Parent/Guardian Signature (If user under 18 years of age) Date

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

**State References**

**Description**

Ed. Code 49073.6	Student records; social media
Ed. Code 51006	Computer education and resources
Ed. Code 51007	Programs to strengthen technological skills
Ed. Code 60044	Prohibited instructional materials
Pen. Code 313	Harmful matter
Pen. Code 502	Computer Crimes, remedies
Pen. Code 632	Eavesdropping on or recording confidential communications
Pen. Code 653.2	Electronic communication devices, threats to safety

**Federal References**

**Description**

15 USC 6501-6506	Children's Online Privacy Protection Act
16 CFR 312.1-312.12	Children's Online Privacy Protection Act
20 USC 7101-7122	Student Support and Academic Enrichment Grants
20 USC 7131	Internet Safety
47 CFR 54.520	Internet safety policy and technology protection measures, E-rate discounts
47 USC 254	Universal service discounts (E-rate)

**Management Resources References**

**Description**

Court Decision	New Jersey v. T.L.O., (1985) 469 U.S. 325
CSBA Publication	Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007
Federal Trade Commission Publication	How to Protect Kids' Privacy Online: A Guide for Teachers, December 2000
Website	California Coalition for Children's Internet Safety - <a href="https://simbli.eboardsolutions.com/SU/a1CbmyplLBtn39tsoqi9eA==">https://simbli.eboardsolutions.com/SU/a1CbmyplLBtn39tsoqi9eA==</a>
Website	Center for Safe and Responsible Internet Use - <a href="https://simbli.eboardsolutions.com/SU/SYNvZCFDU9rOyHBP2bWINA==">https://simbli.eboardsolutions.com/SU/SYNvZCFDU9rOyHBP2bWINA==</a>
Website	Federal Trade Commission, Children's Online Privacy Protection - <a href="https://simbli.eboardsolutions.com/SU/eQpViE31H157EJ2W3Pr6hg==">https://simbli.eboardsolutions.com/SU/eQpViE31H157EJ2W3Pr6hg==</a>
Website	Federal Communications Commission - <a href="https://simbli.eboardsolutions.com/SU/rFmFn0jtplusslshkbn8jDPcllg==">https://simbli.eboardsolutions.com/SU/rFmFn0jtplusslshkbn8jDPcllg==</a>
Website	American Library Association - <a href="https://simbli.eboardsolutions.com/SU/ziXdKiQzPM5ZnufeaKplus7jQ==">https://simbli.eboardsolutions.com/SU/ziXdKiQzPM5ZnufeaKplus7jQ==</a>
Website	CSBA - <a href="https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==">https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==</a>
Website	California Department of Education - <a href="https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==">https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==</a>

Website U.S. Department of Education -  
<https://simbli.eboardsolutions.com/SU/XcSsJimosIsh3XhJKy4tplus7wplusA==>

**Cross References**

**Description**

- 0440 District Technology Plan -  
<https://simbli.eboardsolutions.com/SU/JyInt4q0pXkYtOLKEvA77g==>
- 0440 District Technology Plan -  
<https://simbli.eboardsolutions.com/SU/93u7iaplusFFmIshacsIshrpluswl73QQ==>
- 1113 District And School Web Sites -  
<https://simbli.eboardsolutions.com/SU/IlraPwPK7Gae4rdpp1enQ==>
- 1113 District And School Web Sites -  
<https://simbli.eboardsolutions.com/SU/gCwLOsEM1XxwHVLy1whRAQ==>
- 1114 District-Sponsored Social Media -  
<https://simbli.eboardsolutions.com/SU/rg6sX3uplusysPMRMrK7grvFQ==>
- 1114 District-Sponsored Social Media -  
<https://simbli.eboardsolutions.com/SU/hM8Q7L4GQKsIMOlykCsIshWXA==>
- 3260 Fees And Charges -  
<https://simbli.eboardsolutions.com/SU/5URopGo6zqyWDafu7lea5A==>
- 3260 Fees And Charges -  
<https://simbli.eboardsolutions.com/SU/OpG83DwPYsyBtrTWWoV0slshg==>
- 3512 Equipment -  
<https://simbli.eboardsolutions.com/SU/jEc3VQRyRI8FoW62hkgDDQ==>
- 3512-E PDF(1) Equipment -  
<https://simbli.eboardsolutions.com/SU/zdu3HfDXSRQfygfpXW332g==>
- 4040 Employee Use Of Technology -  
<https://simbli.eboardsolutions.com/SU/FiB75M7n57dR98jDI5A9UQ==>
- 4040-E PDF(1) Employee Use Of Technology -  
<https://simbli.eboardsolutions.com/SU/qgcAK288ywWP6V8wCPoa0g==>
- 4131 Staff Development -  
<https://simbli.eboardsolutions.com/SU/uAFuS7SHm4GGdw2iO8qmmA==>
- 5125 Student Records -  
<https://simbli.eboardsolutions.com/SU/JplusKpluskksIshFTeSplusbpFxNaNJFw==>
- 5125 Student Records -  
<https://simbli.eboardsolutions.com/SU/MqThplusLyMCR4TQJ5Kx0d3Kg==>
- 5125.2 Withholding Grades, Diploma Or Transcripts -  
<https://simbli.eboardsolutions.com/SU/ohU6rEht7NyfSu4ChW1OuQ==>
- 5131 Conduct -  
<https://simbli.eboardsolutions.com/SU/KShJplusU5uplus63c7YaXiTc7yA==>
- 5131.2 Bullying -  
<https://simbli.eboardsolutions.com/SU/ARCwoWD3IIBSWAJy4WFJplusg==>
- 5131.2 Bullying -  
<https://simbli.eboardsolutions.com/SU/hplusENJLAGi0u4Sslsh7TZNvwiw==>
- 5131.8 Mobile Communication Devices -  
<https://simbli.eboardsolutions.com/SU/7SZ1HF7ksSwHq2YcFplus1ScQ==>
- 5144 Discipline -  
<https://simbli.eboardsolutions.com/SU/Ar7IM8PkNtzqlkRL4SNNDg==>

- 5144 Discipline -  
<https://simbli.eboardsolutions.com/SU/fB33EuyyhhNxZgFHSdfgEA==>
- 5144.1 Suspension And Expulsion/Due Process -  
<https://simbli.eboardsolutions.com/SU/9UAFcWucplusoysVkbQui95wg==>
- 5144.1 Suspension And Expulsion/Due Process -  
<https://simbli.eboardsolutions.com/SU/t7cmUllv3xX9jEcNEqIY7g==>
- 5144.2 Suspension And Expulsion/Due Process (Students With Disabilities) -  
<https://simbli.eboardsolutions.com/SU/zF59HV2HTU0plusDUkdB4eqGg==>
- 5145.12 Search And Seizure -  
<https://simbli.eboardsolutions.com/SU/nnTVkmQi92zzlcoJs9f9lw==>
- 5145.3 Nondiscrimination/Harassment -  
<https://simbli.eboardsolutions.com/SU/SdJhZdgNmGvYG9zBSDaVxg==>
- 5145.3 Nondiscrimination/Harassment -  
<https://simbli.eboardsolutions.com/SU/ij1me08uR0r1mB7YtwbrNQ==>
- 5145.7 Sexual Harassment -  
<https://simbli.eboardsolutions.com/SU/CdAT7CclQLaeUdACTXplusqYA==>
- 5145.7 Sexual Harassment -  
<https://simbli.eboardsolutions.com/SU/N8plus5IUeTzdTiWZA9DNGNHA==>
- 5145.9 Hate-Motivated Behavior -  
<https://simbli.eboardsolutions.com/SU/iAbAhmdlOFaoGat157fBog==>
- 5148.2 Before/After School Programs -  
<https://simbli.eboardsolutions.com/SU/uaslshKDLj6EsOTKF0ofKL9tQ==>
- 5148.2 Before/After School Programs -  
<https://simbli.eboardsolutions.com/SU/0YslshslshslshleXP6rmCTwPcrmplushQ==>
- 6142.8 Comprehensive Health Education -  
<https://simbli.eboardsolutions.com/SU/jxagPllu3Cfp8k8rNagUSg==>
- 6142.8 Comprehensive Health Education -  
<https://simbli.eboardsolutions.com/SU/9mvSwz89MtplusqL3OBplusx5ZQA==>
- 6162.6 Use Of Copyrighted Materials -  
<https://simbli.eboardsolutions.com/SU/YcBwGaScYdAq36OaqkAS4w==>
- 6162.6 Use Of Copyrighted Materials -  
<https://simbli.eboardsolutions.com/SU/lyoPa5PXhXuKrT9vPB4ACw==>
- 6162.8 Research -  
<https://simbli.eboardsolutions.com/SU/0W9dTbbYTStydHnjAXa6FQ==>
- 6162.8 Research -  
<https://simbli.eboardsolutions.com/SU/YvRf7PKweAoAslshHZNhwbbqWA==>
- 6163.1 Library Media Centers -  
<https://simbli.eboardsolutions.com/SU/nam1plusWUN4islsh1agUtrcX2Rw==>